

LSO COVID RISK ASSESSMENT

LSO COUNCIL OF MANAGEMENT

OCTOBER 2020 updated June 2021

UPDATE – in line with new Government guidance

1. REHEARSALS

HAZZARD	RISK, HARM and HOW	CONTROL	WHO	DATE EFFECTIVE
VENUE Mayflower Church Hall or other rehearsal venue as hired to us	Potential transmission of virus through rehearsing together in current venue	One-way system for entry and exit.	ALL	25 October
		Floor markers for 2 metres in corridors and in hall and on entry.	Mayflower has marked up. All to use COM to lay out chairs at 2 metre spots if no floor markings at venue	25 October
		High Ceilings	At all Rehearsal venues	25 October
		Natural ventilation - windows open throughout rehearsal with additional ventilation between sessions.	A COM member responsible for each sub- group	25 October
		Short rehearsals in small groups using floor spacers/ 2 metre seating	2 names people	25 October
		2 volunteers per session to lay out chairs and clean down and replace ready for next session	COM plus volunteers	25 October

INDIVIDUALS	Potential transmission of virus through rehearsing together	Hand sanitiser and hand washing	ALL	25 October
		Register of attendees for each session to be used for track and trace	COM to provide and all to sign in	25 October
		No sharing of music or equipment including music stands	ALL	25 October
		Issuing of LSO COVID rehearsal rules	CHAIR	15 October
		Limit use of toilets	ALL	25 October
		Bring own refreshments	ALL and strings	25 October
		Wearing of masks when moving around building	ALL	25 October
		Cases to be kept near to players to avoid unnecessary movement around room	ALL	25 October
		Seating plan to be available at sign in so individuals know where they will sit	COM	25 October

SPECIFIC INSTRUMENTS	Potential increased risk of spread of virus through specific instruments	Limit of rehearsal numbers to fit space and enhanced distance between instruments	COM	6 October
		Wearing of masks when moving around building	Specific players as notified	25 October
		Additional spacing for trumpets, trombones and flutes if required	Specific players as notified in accordance with current national guidance	25 October
		Specific wind guidance for collection and removal of mucus.	Specific players as notified	25 October
		Mayflower- Space near stage for large instrument cases	Specific players as notified	25 October
		Mayflower - Stage can be used for additional wind instruments in string rehearsals	Specific players as notified	25 October

2. PERFORMANCE

HAZZARD	HARM and HOW	CONTROL	WHO	DATE EFFECTIVE
venue	Risk of transmission through attendance at live event	Follow venue specific guidance as indicated in hire agreement at all times. Use recordings and live streaming as alternative audience access and income generation and promote website as access to these. Ensure appropriate space for players for live performance, changing, rest and rehearsal in line with venue requirements	Concert venue	In advance of each concert and prior to signing any contract for venue hire
Ticket sales	Handling of money and papers	Reduced through online sales and audience use of phones/own ticket print outs. BACS payments No sales on the door Use venue ticket sales and marketing where possible along with LSO own.	Use Concert venue where possible	
Merchandise and programmes		Online access only through website and website shop		
Financial	Drop in audience numbers Loss of ticket and merchandise sales	Live stream and recording On line shop Need to increase marketing for new audiences Use wider range of partners for marketing		